



Ref : UniKL UniKL MITEC/INTRA/BIL/2019/2020-2 January 2020 (16)
Date : Tuesday, November 5, 2019

Dear Sir/Madam,

INDUSTRIAL TRAINING (INTRA) FOR ACADEMIC SESSION 2019/2020-2 January 2020 (16)

With reference to the above matter, we would like to view the prospect of our students carrying out their industrial training at your organization for the period of **16** weeks starting from **January 20, 2020 to May 8, 2020**.

The student is as stated below:

NAME : AHMAD SHAFIQ ARMAN BIN ZEINI
IC NO 960420016331
STUDENT ID NO 57212117129
PROGRAMME : BACHELOR OF INDUSTRIAL LOGISTICS (HONS.)

The General Descriptions of the Industrial Training are as follows;

1. The industrial training is compulsory for our final semester students. The main objective of this training attachment is to expose our students to the real industrial working experiences.
2. During the attachment, a representative from your company and a representative from our University will jointly carry out follow-up sessions and assessment on the trainee(s). This will enable the progress of the trainee(s) to be better monitored.
3. Throughout the training period, trainees will remain as students of Universiti Kuala Lumpur. Therefore, the university will provide them with insurance coverage (hospitalization only).
4. We greatly appreciate your willingness to positively guide, motivate and nurture our student during the training. Please find enclosed the Acceptance Form to be filled by the company and faxed to us at **07 381 2500** or emailed to us at **intra.mitec@unikl.edu.my** latest by **Thursday, January 9, 2020**.

For further inquiries, please do not hesitate to contact the Industrial Linkages Unit:

MUHAMMAD NAZIF HAMZAH, INDUSTRIAL TRAINING COORDINATOR, 07- 381 2400 (EXT. 2549)

We would like to take this opportunity to invite your company to register freely at our recruitment portal, **Talent Inside Portal** at <http://talentinside.unikl.edu.my/talent/>. This portal enables industry players to cultivate and recruit promising graduates from UniKL.

We are looking forward to have a fruitful working relationship with your organization in the future.

Best wishes,

MUHAMMAD NAZIF HAMZAH

Industrial Linkages
UniKL MITEC

Note: This is a computer-generated document and does not require any signature.

